



CORPEXCEL ADVISORS

Corpexcel Advisors, a firm based at New Delhi and is engaged in providing consultancy and advisory services in the areas of Corporate Law and Intellectual Property Rights.

The firm established with a vision of building unrivalled goodwill with the Clients by providing the exquisite services of highest calibre in the following areas of consultancy:

- Corporate laws
- Legal Due Diligence
- Intellectual Property Rights
- Foreign Exchange laws
- Joint ventures, Private Equity, Mergers and Acquisitions
- Litigation
- Society/ Trust Formation and Management
- SEBI Matters
- Capital Markets
- Arbitration and Dispute Resolution
- Special Economic Zone (SEZ)
- NCLT Matters

Apart from providing qualitative consultancy services, the firm made an inventive step of collating all the notifications and circulars issued by various Ministries in India in a week and sending them to various professionals globally whether working with the Corporate Sector or Law Firms in the form of "Weekly Updates."

The criteria of sending such updates is to bring an awareness among our Corporate Sector about the key amendment brought in different laws applicable to an entity established in India by the various Ministries.

Looking forward to continue serving its patrons with same commitment and quality of service.



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SERVICES PROVIDED BY CORPEXCEL ADVISORS.....

Secretarial and Legal Compliances

- Convening of Board Meetings and EGM of Private and Public Limited Companies
- Preparation of Directors' Report, Management Discussion and Analysis, Corporate Governance Report
- Filing of replies for notices with ROC/SEBI/RBI
- Handling XBRL and non XBRL Annual Filings, E-forms and Secretarial Compliances with MCA portal
- Prepare Minutes of Board Meetings, Annual General Meetings & Extra-Ordinary General Meetings
- Drafting of various documents, e.g. Notice, Resolutions, Board Report, Minutes, etc.
- Shifting of Registered Office from One State to another state
- Maintaining the statutory register & records under Companies, Act 2013
- Allotment of Shares through Preferential cum Private Placement Basis and Right Issue.
- Compliance in relation to appointment and remuneration of KMP in accordance with Companies Act, 2013.
- E-voting
- Drafting of Agreements like Lease Agreements, Takeover agreement, Shareholder agreement, etc.
- Preparing Due Diligence Report of the Company
- Filing of online FCGPR with RBI
- Other Corporate Law Services
- Secretarial Audit

Business Registration

- ISO Certification
- MSME Registration
- FSSAI Registration
- DSC
- Shop Establishment Registration
- PAN
- TAN
- RERA Registration
- Import Export Code

Regd Office: 1855, 3rd Floor, Wazir Singh Street, Paharganj
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Intellectual Property Rights

- Trademark
- Copyright
- Patent
- Trademark Objection Reply
- Trademark Hearings
- Design Registration
- Hearing Of Trade Mark cases

Based on the aforesaid scope of work, the fees can be mutually negotiated on assignment basis/fixed remuneration.

We hope you will find the above proposal in order and provide us an opportunity to serve you.

We will be happy to assist you in any clarification on the matter.

Yours Sincerely

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